

Self-Audit / Quality Survey
Revision date: 14-Aug-2018



Company Name: **Heli-One (Poland) Sp. z o.o.**

Parent Company: **CHC Helicopters International**

Maintenance Facility Address:

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Accountable Manager / Person Responsible for Maintenance:

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Quality Contact:

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Cage Code: **2742H**

List of Approval Certificates:

Issuing agency / OEM	Description of regulation / permit	Number
EASA Part 145	Approved Maintenance Organization	PL.145.085
Transport Canada Civil Aviation	Approved Maintenance Organization	No 812-11
Federal Aviation Administration	Approved Maintenance Organization	5HOY747C
Cayman Islands CAA	Approved Maintenance Organization	184-CAY-AMO-2015
Brazil Civil Aviation Authority	Approved Maintenance Organization	1709-31/ANAC
Kazakhstan Civil Aviation Committee	Approved Maintenance Organization	0003277
Turkmenistan State Civil Aviation Department	Civil Aviation Aircraft Maintenance Organization	053/MRO
Morocco Directorate of Civil Aeronautics	Approved Maintenance Organization	CN-E 38/18
Military University of Technology	ISO 9001:2015	878/S/2018
Military University of Technology	AQAP 2110 Approved Facility	878/A/2018

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Self-Audit

Requirement	Yes	No	N/A
Quality Program			
1. Is there a documented quality system? If so, where is it documented? <ul style="list-style-type: none"> • Maintenance Organisation Exposition (MOE): NCAA approved AMO manual • ISO9001/AQAP 2110 Quality Manual 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Does the Quality Manual (or equivalent) contain policies and procedures for internal quality audits, including issuance and follow-up on audit findings?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are quality findings and corrective action requests issued on internal or external audits retained for at least three years?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Is there a documented and effective training program that complies with applicable civil aviation requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Is return to service personnel properly trained, certified and authorized for all work performed at the facility?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is there an effective system for ensuring that only authorized personnel signs off an authorized release certificate (e.g. stamps control, roster)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Technical Data			
7. Is all necessary technical data (CMM, drawings) available to perform work on all items on the capability list?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Is work performed only based on approved technical data acceptable to the customer or as specified in the Purchase Order?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Do procedures for ensuring technical data used for performing work is current and available to mechanics and inspectors?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parts Handling			
10. Is there a documented and effective shelf-life program that applies to all parts subject to time control limitations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Is there a documented and effective system for ensuring all parts are properly identified?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Are there effective policies for ensuring the traceability of parts and materials to an approved source?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Is there a documented and effective parts segregation program that ensures that non- aircraft and non-serviceable parts are not inter-mixed with serviceable parts?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Are parts adequately protected from the environment, dust, contaminants and metal- metal contact through the repair process?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Is there a documented and effective program to ensure that parts subject to Electrostatic Discharge protection are properly handled?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Is there an adequate Scrapped parts program in place in order to ensure that rejected parts do not return to the aircraft market?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Facilities, Equipment and tools			
17. Is there a documented and effective program for ensuring that all tools subject to periodic calibration are adequately monitored, identified and re-calibrated?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Is there a system to ensure that all tools are calibrated using standards traceable to an approved standards organization (e.g. NIST)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Do the facilities provide adequate housing, protection (e.g. clean rooms, environmentally controlled rooms) and working space as required by applicable standards and specifications?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>