Self-Audit / Quality Survey
Revision date: 4-Oct-2021

Heli-One

Company Name: **Heli-One (Poland) Sp. z o.o.**

Parent Company: **CHC Helicopters International**

Maintenance Facility Address:	Corporate (Mailing) Address
Jasionka 947 **36-002 Jasionka, Poland**	**4740 Agar Drive** **Richmond, BC, Canada V7B 1A3**
Telephone: **+48 (17) 77 14 900**	Fax: **+1 (47) 51 94 14 01**
Accountable Manager / Person Responsible for Maintenance: **Jacek Baranowski** **Jacek.Baranowski@heli-one.com**	Safety and Quality Manager: **Katarzyna Miśtak** **Katarzyna.Mistak@heli-one.com**

Cage Code: **2742Hheli**

List of Approval Certificates:

Issuing agency / OEM	Description of regulation / permit	Number
EASA Part 145	Approved Maintenance Organization	PL.145.085
Transport Canada Civil Aviation	Approved Maintenance Organization	No 812-11
Federal Aviation Administration	Approved Maintenance Organization	5HOY747C
Cayman Islands CAA	Approved Maintenance Organization	184-CAY-AMO-2015
Kazakhstan CAC	Approved Maintenance Organization	0000076
Military University of Technology	ISO 9001:2015	878/S/2021
Military University of Technology	AQAP 2110 Approved Facility	878/A/2021
Military University of Technology	Internal Compliance Programmes	878/W/2021
Netherlands Military Aviation Authority	Approved Military Maintenance Organization	MAA-NLD A-145-038
Leonardo	Authorized Service Centre; Component Repair Centre	SCA-20-17; RCA-20-18

Self-Audit

Requirement	Yes	No	N/A
Quality Program			
1. Is there a documented quality system? If so, where is it documented? 　• Maintenance Organisation Exposition (MOE): NCAA approved AMO manual 　• ISO9001/AQAP 2110 Quality Manual	☒	☐	☐
2. Does the Quality Manual (or equivalent) contain policies and procedures for internal quality audits, including issuance and follow-up on audit findings?	☒	☐	☐
3. Are quality findings and corrective action requests issued on internal or external audits retained for at least three years?	☒	☐	☐
4. Is there a documented and effective training program that complies with applicable civil aviation requirements?	☒	☐	☐
5. Is return to service personnel properly trained, certified and authorized for all work performed at the facility?	☒	☐	☐
6. Is there an effective system for ensuring that only authorized personnel signs off an authorized release certificate (e.g. stamps control, roster)?	☒	☐	☐
Technical Data / Technical Records			
7. Is all necessary technical data (CMM, drawings) available to perform work on all items on the capability list?	☒	☐	☐
8. Is work performed only based on approved technical data acceptable to the customer or as specified in the Purchase Order?	☒	☐	☐
9. Do procedures for ensuring technical data used for performing work is current and available to mechanics and inspectors?	☒	☐	☐
10. Is there a procedure for storage of Technical Records	☒	☐	☐
Parts Handling			
11. Is there a documented and effective shelf-life program that applies to all parts subject to time control limitations?	☒	☐	☐
12. Is there a documented and effective system for ensuring all parts are properly identified?	☒	☐	☐
13. Are there effective policies for ensuring the traceability of parts and materials to an approved source?	☒	☐	☐
14. Is there a documented and effective parts segregation program that ensures that non- aircraft and non-serviceable parts are not inter-mixed with serviceable parts?	☒	☐	☐
15. Are parts adequately protected from the environment, dust, contaminants and metal- metal contact through the repair process?	☒	☐	☐
16. Is there a documented and effective program to ensure that parts subject to Electrostatic Discharge protection are properly handled?	☒	☐	☐
17. Is there an adequate Scrapped parts program in place in order to ensure that rejected parts do not return to the aircraft market?	☒	☐	☐
Facilities, Equipment and tools			
18. Is there a documented and effective program for ensuring that all tools subject to periodic calibration are adequately monitored, identified and re-calibrated?	☒	☐	☐
19. Is there a system to ensure that all tools are calibrated using standards traceable to an approved standards organization (e.g. NIST)?	☒	☐	☐
20. Do the facilities provide adequate housing, protection (e.g. clean rooms, environmentally controlled rooms) and working space as required by applicable standards and specifications?	☒	☐	☐